



## STN® Library and Information Science (LIS) Training Program Agreement

### Instructions

To enroll your university or college in the STN Library and Information Science Training Program, complete this program agreement and fax or mail to the STN Service Center using the contact information provided below.

The Key Contact listed on this form will serve as the administrative contact for communication with the university or college regarding the STN LIS Training Program. However, once a school has enrolled in the STN LIS Training Program, other faculty or staff of the university or college may contact the STN Service Center in order to request login IDs, training, program materials, or other support as needed.

### Key Contact PLEASE PRINT CLEARLY

First Name	Last Name	Form of Address (Dr., etc.)	
Job Title			
College/University Name	Division, Library, or Department Name		Department, Room, Suite, or Mail Stop
Street Address*			County
City	State, Province, Region	Country	Postal Code
Telephone Number	Fax Number	E-mail Address	

\*Street Address is needed because initial documentation is sent via courier.

### Agreement

This Program Agreement is between the STN Service Center and the customer identified above. The Agreement to provide the STN LIS Training Program to Customer is conditional on Customer's acceptance of the Terms and Conditions and completion of the User Agreement. Customer hereby states that he or she has read and accepts these conditions and hereby requests that STN International provide the services as specified herein. Customer's signature binds the organization listed above. Such services will be provided upon receipt and acceptance of this Program Agreement by the STN Service Center.

CUSTOMER Signature \_\_\_\_\_ Date \_\_\_\_\_

### Remit To

STN North America  
Chemical Abstracts Service  
2540 Olentangy River Road  
Columbus, Ohio 43202 U.S.A.

Phone: 800-753-4227 (North America)  
614-447-3700 (worldwide)  
Fax: 614-447-5462  
Internet: [www.cas.org/stnlis.html](http://www.cas.org/stnlis.html)

Please keep a copy for your records.

# STN® Library and Information Science (LIS) Training Program

## TERMS AND CONDITIONS

### 1. STN LIS Training Program and CUSTOMER Eligibility.

The STN LIS Training Program provides eligible CUSTOMERs with free use (during normal commercial operating hours) of certain STN databases and services, provided that the cumulative value of such use does not exceed \$125,000 valued at STN list prices per calendar year. Should use exceed this cap, CUSTOMER's account will be disabled until the next year or until a mutually agreeable solution can be found.

In order to participate in the STN LIS Training Program, CUSTOMER must be a college/university offering a graduate-level program in library science, information science, and/or similar training program(s) for information professionals. Use of STN services under the STN LIS Training Program is restricted to the faculty, students, and staff involved in CUSTOMER's library science, information science, and/or similar information professional training program(s), and all use must be for educational purposes and directly pertain to such program(s).

### 2. STN SERVICE CENTER Services.

STN SERVICE CENTER will use its best efforts to offer to CUSTOMER online access to the STN databases and services included in the STN LIS Training Program, appropriate user documentation and aids, and training in the use of STN International. In the event that online service is interrupted due to a system fault (not including interruptions in communications or other causes not attributable to the STN SERVICE CENTER), the STN SERVICE CENTER will use its best efforts to restore service as quickly as possible.

### 3. CUSTOMER Account and Other Identification.

STN SERVICE CENTER will issue to CUSTOMER password(s), log-on identifiers and such other identifying information as is necessary to enable CUSTOMER to use STN International services. CUSTOMER agrees that confidentiality, use of any STN International service, and confidentiality/use of CUSTOMER Account Number(s), password(s), or other identification is CUSTOMER'S responsibility and risk.

### 4. Key Contact.

CUSTOMER agrees to designate one current faculty or staff member as a Key Contact. CUSTOMER's designated Key Contact(s) will serve as the administrative point of contact with the STN SERVICE CENTER and will be authorized to, among other things: receive notices regarding the STN LIS Training Program Agreement and related software licenses; receive notices regarding usage; and act as the official communication contact with the STN SERVICE CENTER on behalf of CUSTOMER (Note: additional faculty/staff may work with STN SERVICE CENTER to request, activate, and/or deactivate STN login IDs and to request training and support from the STN SERVICE CENTER). CUSTOMER agrees to immediately provide STN SERVICE CENTER with updated information if a Key Contact is added or changed, or if there are other modifications to CUSTOMER's contact information.

### 5. User Agreement

Each Authorized User (defined as a CUSTOMER's faculty member, staff member, or registered student participating in the STN LIS Training Program) shall sign a copy of the User Agreement shown in Attachment A before using a login ID and password. CUSTOMER is responsible for obtaining signed User Agreements from each Authorized User and maintaining records of such until at least Thirty (30) days after disable date. These records will be made available to the STN SERVICE CENTER upon request.

### 6. Permitted Data Use

Authorized Users may make use of data obtained as a result of STN searches in the ordinary course of academic research/instruction and may store search results in electronic form, provided that at any one time, no more than 5,000 records are stored by an Authorized User. Authorized Users are permitted to search only for themselves and may share their search results in a reasonable, limited way with other Authorized Users who are working on the same research project; provided, however, that any such sharing may not result in an aggregation of the electronic records stored by individual Authorized Users, nor in the creation of any central source of electronic records. Stored records must be deleted when they are no longer needed by the Authorized User for the relevant research project, or after the completion of Authorized User's degree program, whichever occurs first. Under no circumstances may data be used for any other purpose, including but not limited to distribution of data by assignment, sale, sublicense, loan or other means of transfer to any third party, and any commercial use, whether paid or unpaid. Any use beyond the limited use described herein, requires the advance written permission of the STN SERVICE CENTER. An Authorized User may not use automated programs for systematic retrieval of STN content to create or

compile, directly or indirectly a collection, compilation, database or directory. An example of automated retrieval is a script written to extract and download STN data in batches. The use by an Authorized User of any script/macro to automate an otherwise manual process is prohibited.

### 7. Limitation of Liability.

While STN International, STN SERVICE CENTER, STN Database Suppliers, Network Operators, and STN Marketing Agents will use their best efforts to deliver complete and accurate search results, and any and all STN Services rendered hereunder, STN International, STN SERVICE CENTER, STN Database Suppliers, Network Operators, and STN Marketing Agents DO NOT MAKE ANY WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, DO NOT WARRANT ACCURACY OR COMPLETENESS, ARE NOT RESPONSIBLE FOR ERRORS AND OMISSIONS IN: ANY DATABASE TO WHICH THE CUSTOMER SHALL HAVE ACCESS PURSUANT TO THIS AGREEMENT, SEARCH RESULTS DELIVERED HEREUNDER, OR ANY OTHER SERVICE RENDERED HEREUNDER, DO NOT REPRESENT THAT THE USE OF INFORMATION PRODUCTS OR SERVICES PROVIDED HEREUNDER WILL NOT INFRINGE THE PATENT, COPYRIGHT OR TRADEMARK OF A THIRD PARTY, AND SHALL NOT BE LIABLE FOR ANY DIRECT, INDIRECT, OR CONSEQUENTIAL DAMAGES (INCLUDING WITHOUT LIMITATION LOSS OF PROFITS) ARISING OUT OF ANY SERVICES RENDERED OR ANY FAILURE TO RENDER SERVICES PURSUANT HERETO, OR IN ANY WAY ARISING FROM THIS AGREEMENT, EXCEPT TO THE EXTENT SUCH DAMAGES SHALL BE CAUSED BY THE GROSS NEGLIGENCE OR WILLFUL MISCONDUCT OF THE STN SERVICE CENTER; PROVIDED, HOWEVER, THAT THE LIABILITY OF THE STN SERVICE CENTER TO A CUSTOMER IN ANY EVENT SHALL NOT EXCEED TEN THOUSAND DOLLARS (\$10,000) PER ORGANIZATION.

### 8. Term of Agreement.

This agreement commences upon execution of the STN LIS Training Program Agreement by CUSTOMER and acceptance by the STN Service Center and may be terminated by either party upon fourteen (14) days written notice to the other party. After acceptance, the STN Service Center shall assign CUSTOMER identification numbers

### 9. Legal Jurisdiction.

This Agreement and Order Form shall be governed by the laws of the District of Columbia of the United States of America.

### 10. Software Distribution.

Other than to the STN LIS Program faculty, staff, and students, CUSTOMER may not sell or otherwise distribute software products delivered pursuant to this Agreement.

### 11. Changes.

NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, STN RESERVES THE RIGHT TO CHANGE TERMS AND CONDITIONS HEREUNDER AT ANY TIME, AND ALL SUCH CHANGES SHALL BE EFFECTIVE IMMEDIATELY UPON NOTICE OR PUBLICATION OF THE CHANGE BY STN OR UPON SUCH OTHER DATE AS SPECIFIED BY STN. STN SHALL USE ITS BEST EFFORTS TO PROVIDE ADVANCE NOTICE TO CUSTOMER OF SUCH CHANGES. NOTICE OF SUCH CHANGES MAY BE SENT TO CUSTOMER AT THE "CUSTOMER ADDRESS," OR MAY BE SHOWN IN STN NEWSLETTER(S) OR OVER THE STN ONLINE SERVICE. ACCEPTANCE BY CUSTOMER OF CONTINUED SERVICE FOLLOWING SUCH CHANGES SHALL BE DEEMED ACCEPTANCE OF SUCH CHANGES.

### 12. Entire Understanding.

This Agreement, consisting of the cover page, the General Terms and Conditions contained herein, the User Agreement, and any General Data Use Restrictions for STN Databases provided from time to time to the CUSTOMER constitutes the entire understanding between CUSTOMER and STN SERVICE CENTER and supersedes all prior agreements, oral or written. No deletion(s) from or addition(s) to the Terms and Conditions shall have any effect unless the changes have been initialed and dated by authorized individuals of the parties hereto.

Notwithstanding any other provision of this Agreement, STN Service Center reserves the right to suspend or refuse the provision of STN service at its sole discretion, for any reason, without prior notice.



**STN® Library and Information Science (LIS) Training Program**  
**User Agreement**  
**Attachment A**

Certify to the following before use of STN under the STN LIS Training Program:

- 1 I am a current faculty member, staff member, or officially registered student of this college/university and am actively participating in the STN LIS Training Program.
- 2 I will use STN under this login ID only for my own academic research done in the course of pursuing my degree, or in instructing my students, or in the course of my own research intended for publication in the publicly available literature.
- 3 I will NOT use STN under this login ID for commercial research; for example, research that is done under a funding or consulting contract where the results are delivered to a for-profit organization, or for research that involves patentability searching. If I require STN for commercial purposes, I will perform the search, or have it performed using a commercial account.
- 4 I will use my search results in the ordinary course of academic research/instruction and acknowledge that I may store search results in electronic form, provided that at any one time, I store no more than 5,000 records. I may share search results in a limited, reasonable way with other college/university students or faculty participating in the STN LIS Training Program and working on the same project, but I will not aggregate my electronic search results with those of anyone else. I will delete stored records when I no longer need them for the relevant research project, or after the completion of my degree program, whichever occurs first. If I need to use search results beyond what is described here, I will contact my college/university Key Contact to discuss and to obtain permission from the STN SERVICE CENTER.

I ACKNOWLEDGE THAT I AM NOT PERMITTED TO DISTRIBUTE MY LOGIN ID, DATA, OR STN SOFTWARE FOR COMMERCIAL GAIN OR OTHERWISE OUTSIDE THE COLLEGE/UNIVERSITY OR TO THIRD PARTIES.

- 5 I acknowledge that the college/university has entered into a license agreement with the STN SERVICE CENTER to provide me with access to STN for the STN LIS Training Program, and that violation of the license by any user could result in a termination of the license for all users.
- 6 I will contact the college/university's Key Contact with any questions related to the use of STN under the STN LIS Training Program.

College/University Name
Student Name
Assigned Login ID
Assigned Password
Signature
Date