

# How to... Create and Manage Alerts

Automatic notifications keep you up to date on the latest developments in your field. After you create a substance or reference answer set, you can be notified automatically when new records on your search topic become available. Track competition, monitor patents or conduct business analysis with this convenient feature. Additional information about Keep Me Posted alerts is available in the online help or in additional training materials at [www.cas.org/training/scifinder](http://www.cas.org/training/scifinder).

## Create a Keep Me Posted (KMP) Alert

The image shows two screenshots of the SciFinder interface. The top screenshot is titled "Reference Search" and shows a search for "nanostructured materials in so...". It displays a list of references, with the first one highlighted: "1. Polymer solar cells with enhanced power conversion efficiency using nanomaterials and laser techniques". A red diamond with the number "1" points to the "Create Keep Me Posted Alert" button. The bottom screenshot is titled "Substance Search" and shows a search for "Chemical Structure substructure". It displays three chemical structures with their respective CAS numbers: 1. 1924498-81-6, 2. 1924498-07-6, and 3. 1923344-44-8. A red diamond with the number "1" points to the "Create Keep Me Posted Alert" button in this interface as well.

SciFinder® searches content that is updated daily. You can create an alert so that you never miss important, new information. To begin, conduct a reference or substance search on your topic of interest.

1 When the **Create Keep Me Posted Alert** button is present, you can create an automated alert (called a KMP in SciFinder) based on your search.

*Continued*

### Tip

The KMP button will not be active if your search strategy includes steps that cannot be included in a KMP. Such steps include **Analyze** and **Categorize**. Consult the online help (?) for details.

**Create Keep Me Posted Profile** ?

\* Required

**2** **Title:** \*

Nanomaterials in solar cells

**3** **Description:**

Characters Remaining: **1024**

**4** **Duration**  
Expires On: Aug 30, 2017 [Change](#)

**5** **Frequency**  
Send updates once every **Week** ▼  
 Exclude previously retrieved references.

**6** [Create](#) [Cancel](#)

**Search:**

Explore references by research topic: **nanostructured materials in solar cells**

**Candidates Selected:**  
References which contain the two concepts "nanostructured materials" and "solar cells" closely associated with one another

**2** Enter a **Title** for your KMP profile.

**3** (optional) Enter a **Description**.

**4** The **Duration** of the profile is automatically set to one year from the date it is created.

To change the duration, click **Change** and select the desired timeframe.

**Duration**  
Expires On: Aug 30, 2017 [Don't Change](#)  
Expires In: **12 Months** ▼  
12 Months  
6 Months  
3 Months  
1 Month

**5** Specify how often you would like notifications to be sent: weekly or monthly.

**Frequency**  
**Week** ▼  
Week  
Month

If you select weekly, you will be notified when the bibliographic information for the record is first entered into the database and again when the indexing (substances and scientific vocabulary) is added.

- Do not click the checkbox to "Exclude previously retrieved references" so that when the indexing is added, you will get the updated record.

**6** Click **Create**. You are then returned to your active session.

## Tips

- If you are interested in timely patent information, then a SciFinder KMP can help to keep you updated. Bibliographic information from nine major patenting authorities is added to the content within two days of issuance. CAS scientists have up to 27 days to add the keyword and substance indexing to the record.
- Substance alerts do not include stereo, precision or similarity candidates.

# Follow Citings Using a KMP Alert

**1** Model compounds for rigid-rod aromatic heterocyclic polymers. 1. X-ray structures of 2,6-diphenylbenzo[1,2-d:4,5-d']bis(thiazole) and 2,6-diphenylbenzo[1,2-d:5,4-d']bis(thiazole)

Quick View Other Sources  
By Wellman, M. W.; Adams, W. W.; Wolff, R. A.; Dudis, D. S.; Wiff, D. R.; Fratini, A. V.  
From *Macromolecules* (1981), 14(4), 935-9. | Language: English, Database: CAPLUS

The detn. of the conformation of mol. chains and modes of packing of poly(p-phenylenebenzobisthiazole) is assisted by the x-ray crystallog. anal. of two model compds. Mols. of 2,6-diphenylbenzo[1,2-d:4,5-d']bisthiazole [13399-13-8] are packed in a monoclinic crystal system, space group P2<sub>1</sub>/c, with a = 11.041 (3) Å, b = 6.633 (2) Å, c = 11.720 (3) Å, β = 112.36 (5)

Explore Saved Searches SciPlanner Save Print Export

Author Name "Fratini, Albert V" > references (101) > refine "1981" (2) > citing references (24)

REFERENCES Get Substances Get Reactions Get Related Citations Tools

**3** Create Keep Me Posted Alert Send to SciPlanner

Analyze Refine Categorize Sort by: Accession Number Display Options

0 of 24 References Selected

Analyze by: Author Name

Bai S J 5  
Wu C C 4  
Dang Thuy D  
Farmer B L  
Moon Sang Cheol  
Park Soo Young  
Venkatasubramanian N  
Kumar Satish  
Lee Jar Wha  
Lee K H

**1. High performance fibers**  
Quick View Other Sources  
By Polk, Malcolm; Vigo, Tyrone L.; Turbak, Albin F.  
Edited by Mark, Herman F.  
From *Encyclopedia of Polymer Science and Technology* (4th Edition) (2014), 6, 702-734. | Language: English, Database: CAPLUS

A review. In this paper the prepn. and properties of typical high performance fibers were discussed, then their applications were classified and detailed. The principal classes of high performance fibers are derived from rigid-rod polymers (qv), gel-reous fibers.

**4** Create Keep Me Posted Profile

Some steps cannot be included in this profile.

Title: \*  
Description:  
Duration Expires On: Aug 30, 2017 Change  
Frequency Send updates once every Week Exclude previously retrieved references.  
Create Cancel

**Tip**  
The yellow status message about excluding a step in the profile indicates that the KMP does not provide a candidate list of references. See *How to... Create a Reference Answer Set* for more information.

You can create a KMP alert to automatically receive a notification whenever a specified document is cited.

- 1 Find a document of interest.
- 2 Click the **Citings** icon located to the right of the title.
- 3 After the citing references appear, click **Create Keep Me Posted Alert**.
- 4 Complete the **Create the Keep Me Posted Profile**.
  - Whenever the original document is cited, then you will get an alert.
  - After you complete the profile, you are returned to your active session.

# Set KMP Preferences

1 Preferences | SciFinder Help ▾ Sign Out

**PREFERENCES** ⓘ

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**Password and Account Information**  
[Change password or account information](#) (Opens in a new window)

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**Keep Me Posted**

2  Receive e-mail notification of Keep Me Posted results  
[Add or update e-mail address](#) (Opens in a new window)

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**My Commercial Sources**  
You have 5 preferred sources and 0 non-preferred sources.  
[Review commercial source preferences](#)

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**Remove Duplicate References**

Automatically remove duplicate MEDLINE answers  
If selected, response time may be affected.

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**Starting Page**  
Select the default starting page:

Explore References  
 Explore Substances  
 Explore Reactions

3

You can set your **Preferences** to receive an e-mail whenever a new KMP result is available or an existing alert is about to expire.

1 Click **Preferences** in the upper right corner of the SciFinder window.

2 Check the box to receive e-mail notifications.

- Make sure your e-mail address is correct by clicking the **Add or update e-mail address** link.

3 Click **OK** to save your **Preferences**.

4 The KMP results e-mail will contain hyperlinks for up to the first ten new titles or substances. Click a hyperlink to sign into SciFinder and open the record.



Dear Rebecca A,

SciFinder has identified new results that satisfy the following profiles for user scicas236:

Valsartan Preparations (1 answer)

- Production and recrystallization of valsartan

Hydrogenation of Alkenes (1 answer)

- Solubilization of hydrophobic catalysts using nanoparticle hosts

These results are now available for your review using SciFinder.

**These profiles can be deleted within the Keep Me Posted feature in SciFinder. Please direct questions about this message to your SciFinder Site Administrator.**

Keep Me Posted is an automated service. PLEASE DO NOT REPLY TO THIS MESSAGE.

Please direct questions about this message to your SciFinder Site Administrator. For additional assistance, call CAS at 1-800-753-4227 (614-447-3700 outside North America) or send e-mail to [help@cas.org](mailto:help@cas.org).

## Tip

If your alert finds more than ten results, sign in to SciFinder to see all of them.

# Access KMP Results

REFERENCES: RESEARCH TOPIC

Examples:  
The effect of antibiotic residues on dairy products  
Photocyanation of aromatic compounds

Search

Advanced Search

SAVED ANSWER SETS

- reactant search example
- PPak examples
- derivatives of pyrimidine for immune disease
- Hemiaminal polymers
- Autosaved Reaction Set

View All | Import

KEEP ME POSTED

- Nanomaterials in solar cells  
Aug 13, 2016(1)
- Citings for Thiazole Research with Dr. Fratini  
Mar 26, 2016(1)

Explore

Saved Searches

- Saved Answer Sets
- Keep Me Posted
- History

REFERENCES

Research Topic

KEEP ME POSTED

0 of 5 Profiles Selected

SAVED SEARCHES	Status	Created	Expires
Keep Me Posted	Enabled	Jun 6, 2014	May 12, 2017

Search Strategy:

Results Combine Delete

- Aug 13, 2016 (1) Link
- Jul 23, 2016 (1) Link

You can access KMP results two ways.

- 1 On the right side of any Explore window:
  - Click a date to open the answers received on that date.
  - The number of records found on that date is shown in parentheses.

- 2 Or, on the **Saved Searches** tab, click **Keep Me Posted**.

- 3 In the **Keep Me Posted** window, click a date to open the answers received on that date.

- 4 To simultaneously review answers found on multiple dates, you can merge them into a single answer set.
  - Click the boxes next to the answer sets you want to merge. A checkmark appears in those boxes.
  - Click **Combine**.
  - The combined answer set will open in SciFinder so that you can review the answers.

# Edit KMP Alerts

Explore ▾ Saved Searches ▾  
Saved Answer Sets  
**Keep Me Posted**  
History

KEEP ME POSTED ?

0 of 5 Profiles Selected

SEARCHED	Status	Created	Expires
<input type="checkbox"/> <b>Nanomaterials in solar cells</b> <b>3</b> Edit	Enabled	Jun 6, 2014	May 12, 2017

Search Strategy:

Results Combine | Delete

Aug 13, 2016 (1) [Link](#)

Jul 23, 2016 (1) [Link](#)

**1** To review your current awareness profiles and results, go to the **Saved Searches** drop-down menu and select **Keep Me Posted**.

**2** In the **Keep Me Posted** window, you can see the status of all your alerts.

**3** To change a profile, click **Edit** beside the profile title.

**4** Change the title, description, status, duration and/or frequency of your alert.

**5** Click **Save** at the bottom of the dialog window to save the changes.

Edit Keep Me Posted Profile ?

\* Required

**Title:** \*  
Nanomaterials in solar cells

**Description:**  
Characters Remaining: 1024

**Status:**  Enabled  Disabled

**Duration**  
Expires On: Aug 30, 2017 Change

**Frequency**  
Send updates once every Week   
 Exclude previously retrieved references.

**5** Save Cancel

**Tip about Expiring KMPs**  
On the **Keep Me Posted** page, SciFinder sends you a yellow status message when an alert is about to expire. To change the expiration date of an alert that is about to expire, use **Edit**. If you have email notification set up, you will receive and email about KMPs that are due to expire. This email includes a link that allows you to **Extend (it) 12 Months.**"

CAS Customer Center

E-mail: [help@cas.org](mailto:help@cas.org)

Phone numbers: <http://www.cas.org/contact-us/cas-customer-center>