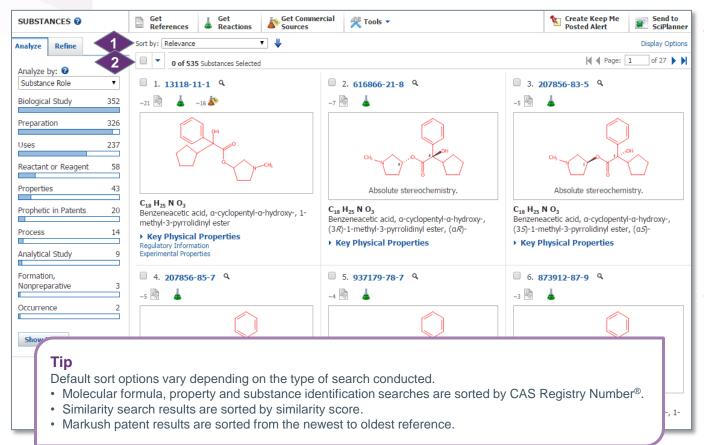
How to...Work with a Substance Answer Set

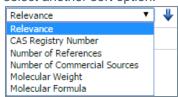
Easily identify and isolate substances of interest

Quickly retrieve relevant information from the world's largest, publicly available source of substances and references. This guide provides an overview of some of the sort, refine and analyze tools for confidently evaluating and narrowing even a large answer set. From there, two clicks retrieve references or reactions associated with your substance of interest. For more detailed information and additional training resources, consult the online Help or visit www.cas.org/training/scifinder.

Substance Search Results

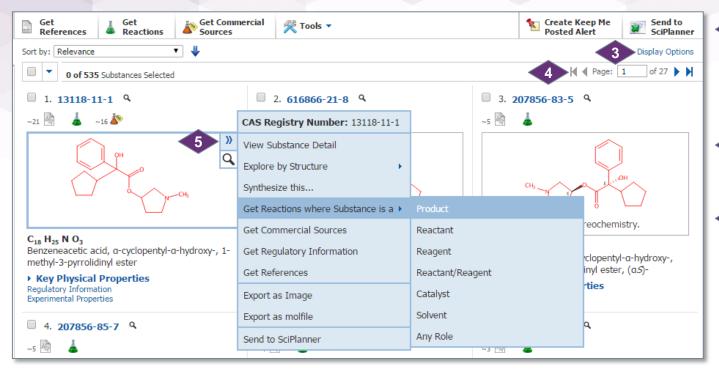


Exact and substructure answer sets are sorted by relevance.
Click the drop-down arrow to select another sort option.



- The blue arrow indicates that the results are sorted from most to least relevant. Click the arrow to reverse the sort order.
- The number of retrieved substances and the number selected are displayed.
 - To select an answer, click the box to the left of the answer number.
 - Click the drop-down arrow for options related to selected answers.





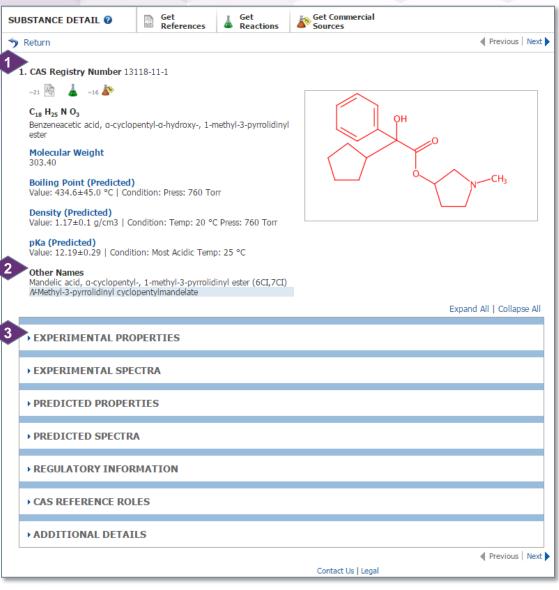
Each answer includes:

- The CAS Registry Number; it is a link to the Substance Detail page
- Active icons indicate the availability of:
 - References for the substance
- 🛦 Reaction data
- Properties of the control of the con
- The chemical structure; the part that matches your query is red
- The molecular formula
- The CA Index Name (useful for government documents)
- Links to Regulatory information, Spectra and Experimental Properties, when available

- Click **Display Options** to specify the number of answers displayed per page (15, 20, 25 or 50) and to select the number of columns to display.
- Use the page controls to navigate through your answer set.
 - Mouse over a substance to access additional substance information and tools.
 - Click the double blue arrow to access the additional search and export options shown here.
 - Click the magnifying glass icon to launch the Quick View, a separate window that summarizes data about the substance (not shown)
 - Close the Quick View window to return to the active session.



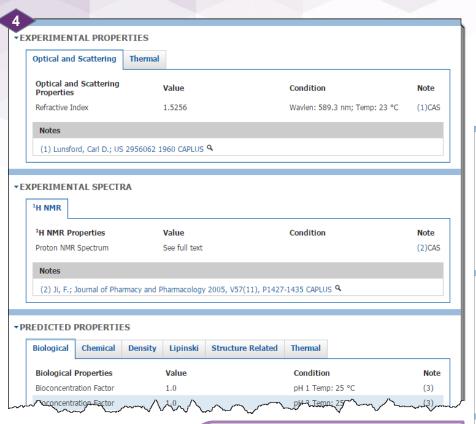
Substance Detail



Click a CAS Registry Number on the answer page to open the **Substance Detail** page. It summarizes the available information for a substance.

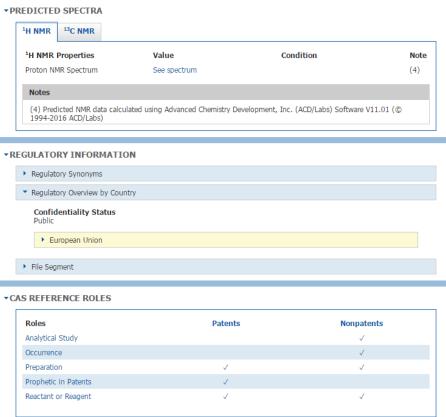
- The display at the top of the page includes the CAS Registry Number, molecular formula, CA Index Name, Molecular Weight and some common properties for this substance.
- Other Names lists up to five chemical name synonyms.
 - When more names are available, a Show More link is at the bottom of the list
- To explore details about a substance, expand a menu by clicking the arrow next to a content area.
 - At the top of these menus are Expand All and Collapse All links





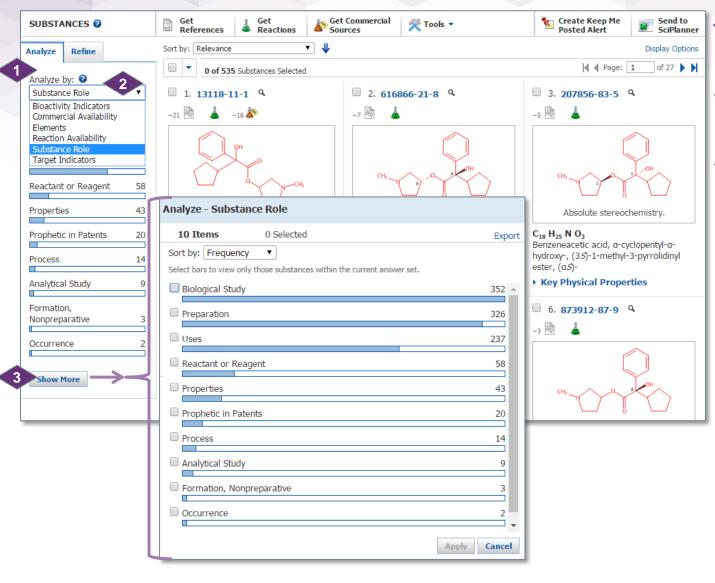
Tip CAS Reference Roles indicate the function of a substance in the document. CAS Analysts have applied roles as part of the indexing process since 1967. The **Preparation** role goes back to 1907.

You can expand the menus to see more information about a content area, as shown here. In many cases, tabs provide convenient access to additional information.

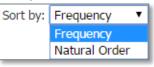




Evaluate Answers with Analysis Options

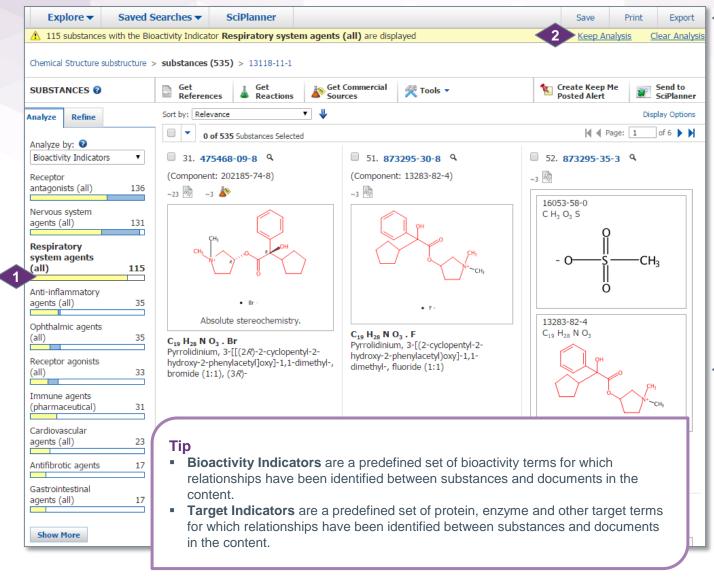


- By default, the answer set is analyzed by **Substance**Role.
- Click the drop-down arrow to see the available **Analyze by**: options.
- Click **Show More** to see additional data, when available, or to select more than one analysis subset.
 - Click the box to the left of a subset to select it.
 - Sort by either Frequency (the default) or Natural Order (alphanumeric order).





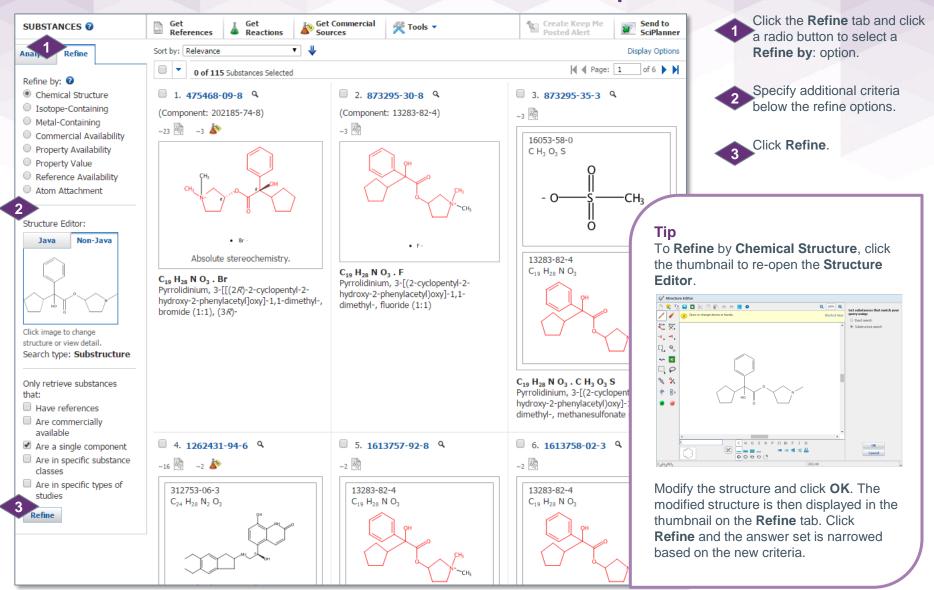
Narrow an Answer Set after Analysis



- Click an Analyze bar to display that subset of answers. In this example, the answer set is analyzed by Bioactivity Indicators and Respiratory system agents (all).
 - The analysis bar turns yellow.
 - Other bars can also turn completely or partly yellow to indicate that substances from the selected bar are also present in other subsets.
 - Click Substance Detail to see a summary of bioactivity and target indicator data, when available.
- The yellow status bar indicates the answers that are currently displayed.
 - Click Keep Analysis to make these answers your new answer set.
 - Click Clear Analysis to return to your original answer set.



Narrow an Answer Set with Refine Options





Manage Your Searching



- Access Preferences and SciFinder Help options: Help, Training, What's New and Contact Us.
- Click the **Explore** drop-down arrow to start a new references, substances or reactions search.
- Click the **Saved Searches** drop-down arrow to access **Saved Answer Sets**, **Keep Me Posted** answer sets and your search **History**.
- Click SciPlanner to open the SciPlanner workspace.
 - It is an interactive window where you can store and organize reference, substance and reaction search results.
- Click Save, Print or Export to open a dialog window and initiate each of these processes.
 - See "How to... Print, Save and Export" for more information.
- The breadcrumb trail shows each step in your current search history. Mouse over a step to see more information about it. Click a step to return to that part of the search.
- Click **Get References** to retrieve references for part or all of your answer set.

- 8 Click **Get Reactions** to retrieve reactions for part or all of your answer set.
- 9 Click **Get Commercial Sources** to retrieve suppliers for part or all of your substances.
- Click the **Tools** drop-down arrow to combine this answer set with a previously saved answer set (**Combine Answer Sets**).
- Create Keep Me Posted Alert, when active, allows you to create an automated alert based on the current search strategy.
- Click **Send to SciPlanner** to send selected answers to the SciPlanner workspace.
 - Use it to gather information for a project, create a report or export research to share with colleagues.



E-mail: help@cas.org

Phone numbers: http://www.cas.org/contact-us/cas-customer-center

