

# HOW TO

Work with Substances



SciFinder® offers many tools that allow you to explore, evaluate, and review your substance answer sets. The following screen highlights those tools.

1. Get related information for a substance.

**Tip:** Gray icons and text indicate that the information is not available for the substance.

Click...	When you want to...
CAS Registry Number® or structure diagram	Display detailed information for the substance, including substance roles and properties
~87 References	Retrieve documents associated with specific characteristics of the substance
Reactions	Retrieve reaction information related to the substance
Commercial Sources	Retrieve information about the commercial availability of the substance
Regulatory Information	Display detailed regulatory data for the substance
Link	Copy and paste a link to the substance

2. Keep or remove substances from your answer set, or sort your answer set.

115 Substances 0 Selected Keep Selected Remove Selected

Select All Deselect All Sort by: CAS Registry Number

CAS Registry Number  
Number of References

Click...	When you want to...
Keep Selected	Retain only selected substances. All others will be removed from the answer set.
Remove Selected	Eliminate selected substances from the answer set. Only unselected substances will remain in the answer set.
Sort by: CAS Registry Number CAS Registry Number Number of References	Sort substances by: <ul style="list-style-type: none"> <li>CAS Registry Number (default)</li> <li>Number of references for each substance</li> <li>Similarity Score (similarity searches only)</li> </ul>
Answers per Page [20]	Change the number of substance answers displayed per page.
View: ■ ■■ ■■■ ■■■■	Change the number of columns in which substance answers are displayed, from one to four (three is the default).

**Tip:** Use **Select All** and **Deselect All** to help you quickly select  or deselect many substances at once.

3. Get related information for your answer set.

Substances Get References Get Reactions Get Commercial Sources

Click...	When you want to...
Get References	Retrieve references for selected substance(s)
Get Reactions	Retrieve reactions for selected substance(s)
Get Commercial Sources	Retrieve a list of sources from which substance(s) are commercially available

**Tip:** To get related information for only a subset of the answers, select  the substances of interest before clicking one of the "Get" options. If no substances are selected, the entire answer set will be included.

4. Analyze or refine your answer set.

- Use the drop-down menu and bars on the **Analysis** tab to view various subsets of your answer set.
- Use the **Refine** tab to narrow your answer set according to a variety of attributes.

5. Set up a current-awareness profile.

- Click

6. Save, print, or export your answer set.


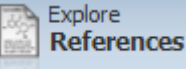
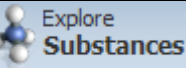
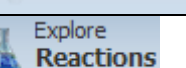
Save Print Export

Click...	When you want to...
Save	Save your answer set to the SciFinder server
Print	Print your answer set
Export	Save your answer set to a local or shared file location

**Tip:** To save, print, or export only a subset of the answers, select  the substances of interest before clicking one of the above three options. If no substances are selected, the entire answer set will be included.

7. Begin a new task.



Click...	When you want to...
	Go to your default SciFinder start page, as set in your preferences
	Go to the Explore References page, where you can begin a new search or retrieve a saved answer set
	Go to the Explore Substances page, where you can begin a new search or retrieve a saved answer set
	Go the Explore Reactions page, where you can begin a new search or retrieve a saved answer set

**Note:** Clicking any of the above four options will start a new task. The breadcrumb trail from your previous task remains available until your next search has been conducted. If you decide to return to the previous task, click the desired step in the breadcrumb trail.